

TO DO - COBBLESTONE

NAME:
Ashley Varner, CMCA, AMS

MONTH:
February

YEAR:
2025

TASK	ACTION TAKEN
Have Gate inspected for life expectancy	1/29: Emailed Alltech 1/30: Cost is \$250, Alltech will schedule. 1/31: Scheduled for 2/7/25 2/14: Received Inspection report, included in packet.
Do Inspection of curbing and sidewalks	2/12 & 2/13: Completed Walk through of sidewalks and curbing, report included in packet.
Manhole Spraying Frequency	413-5415
Sound Mitigation for conference room	Gordon: Dentist? 2/7: Emailed Trident Grill for information on vendor used. 2/14: Received quote from Company used by Trident Grill, including in packet.
Awning on conference room window/Tinting? Just one window vs. All conference room windows.	2/7: Emailed Sweet Window Tinting for quote to tint the conference room windows.
Bathroom Upgrades	TBD
Remove old Insulation and wrap pipe with new, 1 st traffic circle	2/7: Sent request to have this done.
Yellow curbing entrance and round about paint	2/14: Land Tamers and Active Pro-Maintenance is working on quotes to paint to curbing.
Power wash cobblestones at entrance/blue stake marks on SW and Manholes	2/11/25: Put in request for quote to have curbing and cobblestones power washed.
Fountain replacement quotes, landscaped	2/6/25: Met with Landtamers to get prices to renovate fountain with landscaping.
Fencing Assessment/ Biff	TBD
Street name monuments – lighting upgrade	2/12: Requested quote from Landtamers to upgrade lighting on street monuments.

Eblast about picking up after dog	2/11/25: Sent out eblast to Community
Drone for buffelgrass inspections	
Rural Metro Common areas for issues	2/7: Reached out to Luthar at Rural Metro for inspection. 2/11: Spoke with Rural Metro and they inspected the fire hydrants in January, reporting that all are flushed and functioning. Will do a common area inspection on 2/17 for fire hazards. 2/17: Met with Rural Metro Fire Inspector, information included in packet.
Monument signs at entrance staying on 24/7	2/7: Put in request for Patrick to investigate
Dry conditions reminder email	
Graffiti on the wall near entrance	1/31: Reached out to Pima County and they contacted the owner to remove the graffiti
Catalina Ridge, Sunland Craig, Road committee to inspect.	2/7: Set up Meeting with Sunland 2/11. 2/11: Met with Sunland and Road Committee to check on area of concerned, all is done correctly.
Holiday lights, Star Fury	2/17: Inspection and letters to be done on 2/18. Will send violation report to Board when completed.
Bag on backflow, star fury, Patrick.	2/7: sent request to have backflow bag replaced.
Annual Meeting Scheduling	2/17: Reached out to La Paloma, Hacienda Del Sol and The Eddy Hotel for proposals. Also Reached out to The L Offices for pricing.
Directory Updates	TBD
Updated Map for conference.	TBD
Reserve Study update	2/7: Emailed Reserve Advisors for quote to update the Reserve Study 2/12: Received email that Reserve Advisors no longer services AZ. 2/13: Reached out to Father Daughter Reserves and Association Reserves for Quotes.
Irrigation in Circles	1/29: Sent email to Coates Irrigation to get quotes for missing irrigation in Circles. 2/13: Sent follow up email to Coates irrigation. 2/14: Coates Irrigation is coming to Community on 2/17 or 2/18 to review and then will send quote.
Digitizing Records	On Going.